

JOHN WARD
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Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** which will be held in **Committee Rooms - East Pallant House** on **Tuesday 26 September 2023** at **2.00 pm** for the transaction of the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

DIANE SHEPHERD
Chief Executive

14 September 2023

AGENDA

- 1 **Urgent Items**
The Chair will announce any urgent items which due to special circumstances are to be dealt with under Late Items.
- 2 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 3 **Chair's Announcements**
Apologies for absence will be notified at this point.

The Chair will make any specific announcements.
- 4 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Council will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

RECOMMENDATIONS BY THE CABINET

- 5 **Project Extension - Trees Outside Woodlands**
The Council is requested to consider the report and its appendix which can be found on pages 1-4 of the Cabinet agenda for 5 September 2023 and make the following resolutions:

1. **The acceptance of funding from Defra for the extension of the Trees Outside Woodlands Project of £120,000 for 2023/2024 and £120,000 for 2024/2025.**
2. **That a budget of £120,000 is set for 2023/2024 and 2024/2025, to cover staff costs and expenditure on tree planting pilot projects.**
3. **That authority is delegated to the Director of Planning and Environment to accept any additional funding offered by Defra, should such funding be offered as part of the project, and to increase budgets accordingly.**
4. **That authority is delegated to the Divisional Manager for Environment and Health Protection, in consultation with the Cabinet Member for Environmental Strategy, to award funding to tree planting pilot participants in the District.**

RECOMMENDATIONS BY COMMITTEES

- 6 **Housing Covenants Report** (Pages 1 - 2)
The Council is requested to consider the report and make the resolutions at sections 2.1 and 2.2 of the report following the recommendations made by the Corporate Governance and Audit Committee on 17 July 2023.

OTHER REPORTS

- 7 **Committee Membership**
The Council will receive a verbal report from the Monitoring Officer.

MOTIONS IN ADVANCE

- 8 **Motion from Cllr Vivian** (Page 3)
Having complied with the Motions Procedure as set out in the council's Constitution the motion attached will be proposed by Cllr Vivian and if duly seconded it will then be discussed at this meeting.
- 9 **Questions to the Executive**
Members are invited to ask a question of a member of the Executive (maximum of 30 minutes duration).
- 10 **Late Items**
To consider any late items as follows:
- a) Items added to the agenda papers and made available for public inspection.
 - b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.
- 11 **Exclusion of the press and public**
The Council is asked to consider in respect of agenda item 12 whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the

public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Council and senior officers only (salmon paper).**

12 **Urgent Decision Notice** (Pages 5 - 6)

The Council is requested to formally note the Exempt Part II Urgent Decision Notice.

NOTES

1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.

2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.

3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;

- Where public meetings are being held at East Pallant House in order to best manage the space available members of the public are in the first instance asked to listen to the meeting online via the council's committee pages.
- Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
- You are advised not to attend any face to face meeting if you have symptoms of Covid.

4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]

MEMBERS

Mrs C Apel
Mr J Cross
Mr I Ballantyne
Mrs T Bangert
Mr R Bates
Mr D Betts
Mr S Boulcott
Mr B Brisbane
Mr R Briscoe
Mr J Brookes-Harmer
Mr J Brown

Mr G Evans
Mrs E Hamilton
Mr C Hastain
Ms O Hickson
Mr F Hobbs
Mrs D Johnson
Mr S Johnson
Mr T Johnson
Mr A Moss
Ms E Newbery
Mr T O'Kelly

Ms J Brown-Fuller
Ms B Burkhart
Mrs H Burton
Mx R Chant
Mr M Chilton
Ms M Corfield
Ms H Desai

Mr H Potter
Ms S Quail
Mrs S Sharp
Mr C Todhunter
Mr J Vivian
Ms V Weller
Mr T Young